

Gateway to the Future

INTERNATIONAL STUDENT GUIDE

2026



NEW ERA
INSTITUTE

CRICOS No.: 03509B • National Provider no.: 41543



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WELCOME NOTE FROM THE DIRECTOR

We respectfully acknowledge the past, present and future traditional owners of the land, the Aboriginal and Torres Strait Islander peoples, the traditional custodians of this land, and respect their culture and identity which has been a continuum with the land and sea for generations.

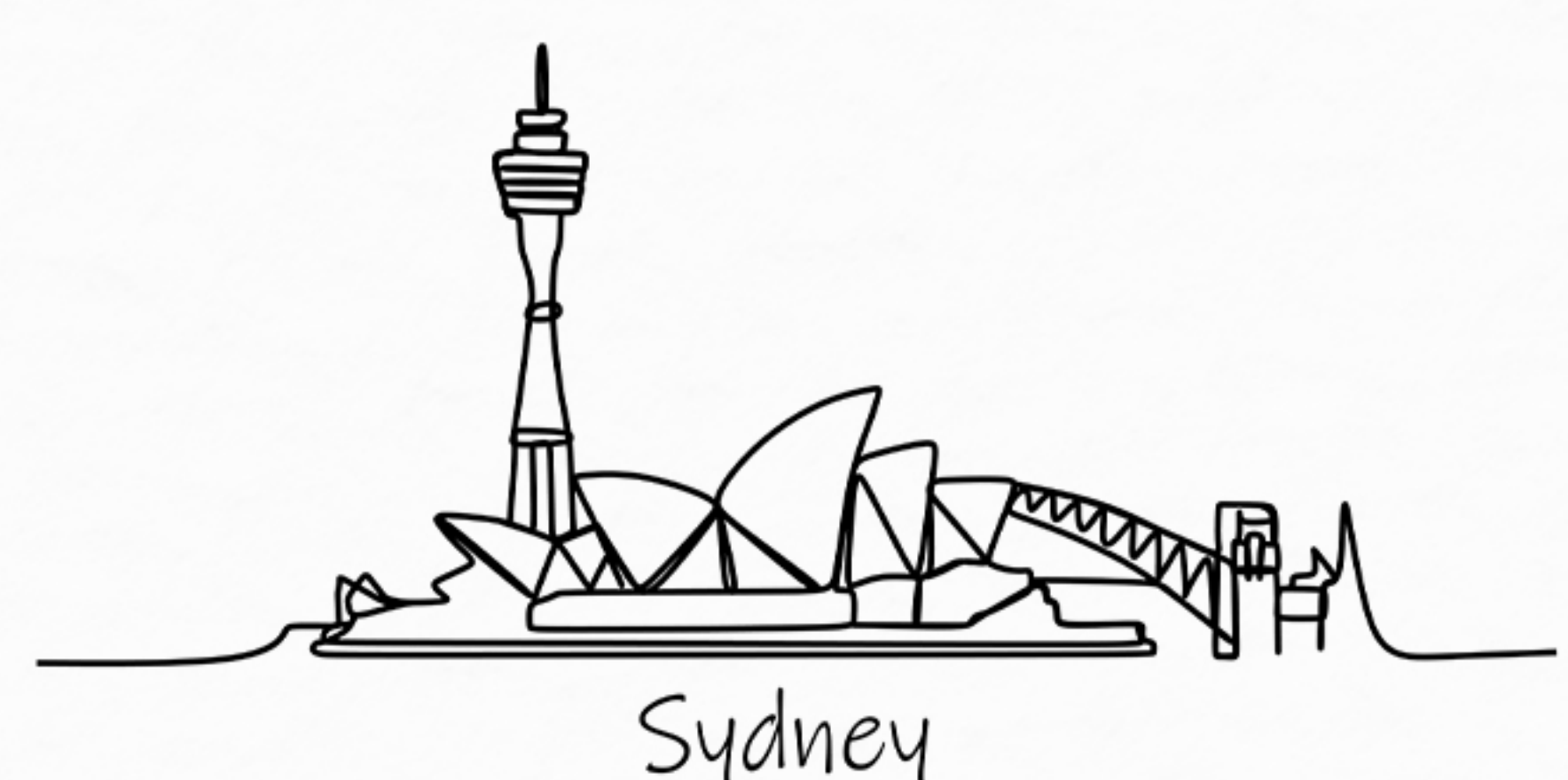
It is a great pleasure for me to welcome all our new students.

*We believe that our graduates will become resourceful and effective citizens of the future world, community members, national and global leaders. **New Era Institute** experience will endeavour in preparing students to become meaningful professionals and outstanding business leaders and that is our solemn promise to all our prime stakeholders, our students.*

Our progressive view and corporate ethics has evolved our mission to create an expectation for students to apply in and out of classroom learning in ways that have significant and positive impacts on the world. You are now a part of an internationally rich and diverse student community and I encourage you to utilise this experience effectively in meaningful networking that will develop your thinking and enhance your horizon.

*We are pleased that you are here and on behalf of **New Era Institute**, my team and I wish you the very best throughout the academic journey and all the success as you fulfil your academic goals and find your place in the world of successful professionals.*

*Best wishes and welcome to **New Era Institute**.*



ABOUT US

New Era Institute is dedicated to excellence in vocational education and training, providing highly competent work practices, innovative training, and supportive learning to achieve a great pathway to the future.

We offer a range of nationally recognised courses across various fields, including:

- Information Technology
- Hospitality Management
- Aged Care / Community Services
- Early Childhood Education and Care

Our mission is to prepare students to become meaningful professionals and outstanding business leaders.

Our Windsor Campus, located at 100 George Street, Windsor NSW 2756, offers a modern, vibrant location for study and work.



Situated in one of Australia's oldest European settlements, just 35 minutes from Parramatta CBD and a 55km train ride from Sydney CBD.

New Era Institute is conveniently located within walking distance of Windsor Train Station and the heart of Windsor CBD, making it easy to access and explore.

At New Era Institute our goal is to help people grow and develop the skills they need to reach their dreams.



Highly qualified academic team with a varied background of industry experience



Students are given individual attention and one to one support



Courses fully accredited within the Australian Qualifications Framework



Stimulating and supportive student centred learning environment



Learning resources highly developed and constantly updated

Why US?



New Era Institute provides a unique and innovative learning experience designed for students from diverse backgrounds. We are committed to delivering high-quality education through industry-focused courses and practical training, ensuring our students are career-ready.

At New Era Institute, we value inclusivity, respect, and excellence, creating a supportive environment where everyone can thrive. Our mission is to empower students with the skills and knowledge needed to succeed in their careers and make a meaningful impact on their communities.



Excellence in Education and Training

New Era Institute is dedicated to excellence in education by providing: A highly competent, innovative, and supportive training and assessor team; a strong student support team; equipped facility with current technology and a variety of quality vocational programs.



Accessibility and Achievement

New Era Institute supportive learning environment works to connect students with tools and resources that complement their academic talents and will help shape their academic paths and ambitions.

New Era Institute offers strong academic support, promotes leadership and self-motivation, and identifies opportunities for work practice and scholarship. Our main goal is to prepare students for academic success, graduation, and life of impact.



Respect for Diversity

New Era Institute values intellectual and cultural diversity. New Era Institute believes that all individuals should have an opportunity to learn and succeed in the classroom, in the workplace, and in the community and encourage a diverse student body through open admission and delivery of educational services that support student success.



Commitment to the Future

New Era Institute is dedicated to continuous evaluation of its operations in order to address the needs of the present and the challenges of the future.

Values



Accountability

New Era Institute is committed to the efficient and effective management of human and financial resources; compliance to the standards for Registered Training Organisations and that will maintain Federal and State governmental organisations' trust and ensure a fiscally responsible, sustainable environment for the institution.



Quality of Work Environment

New Era Institute values each member of our community; promotes the free, open, and responsible exchange of ideas; fosters respect, trust, and support among all its staff, contractors, industry partners, and students through effective governance;

encourages ethical risk-taking and innovation; recognises exceptional performance and contributions made to our dynamic training and learning environment.



Contribution to Community & Economic Development.

New Era Institute is committed to serving the academic, occupational, and developmental needs of the communities the courses operate in; enhancing quality of life for all, and supporting economic development through effective business and industry partnerships and collaborations.



Your Journey Starts Here -----

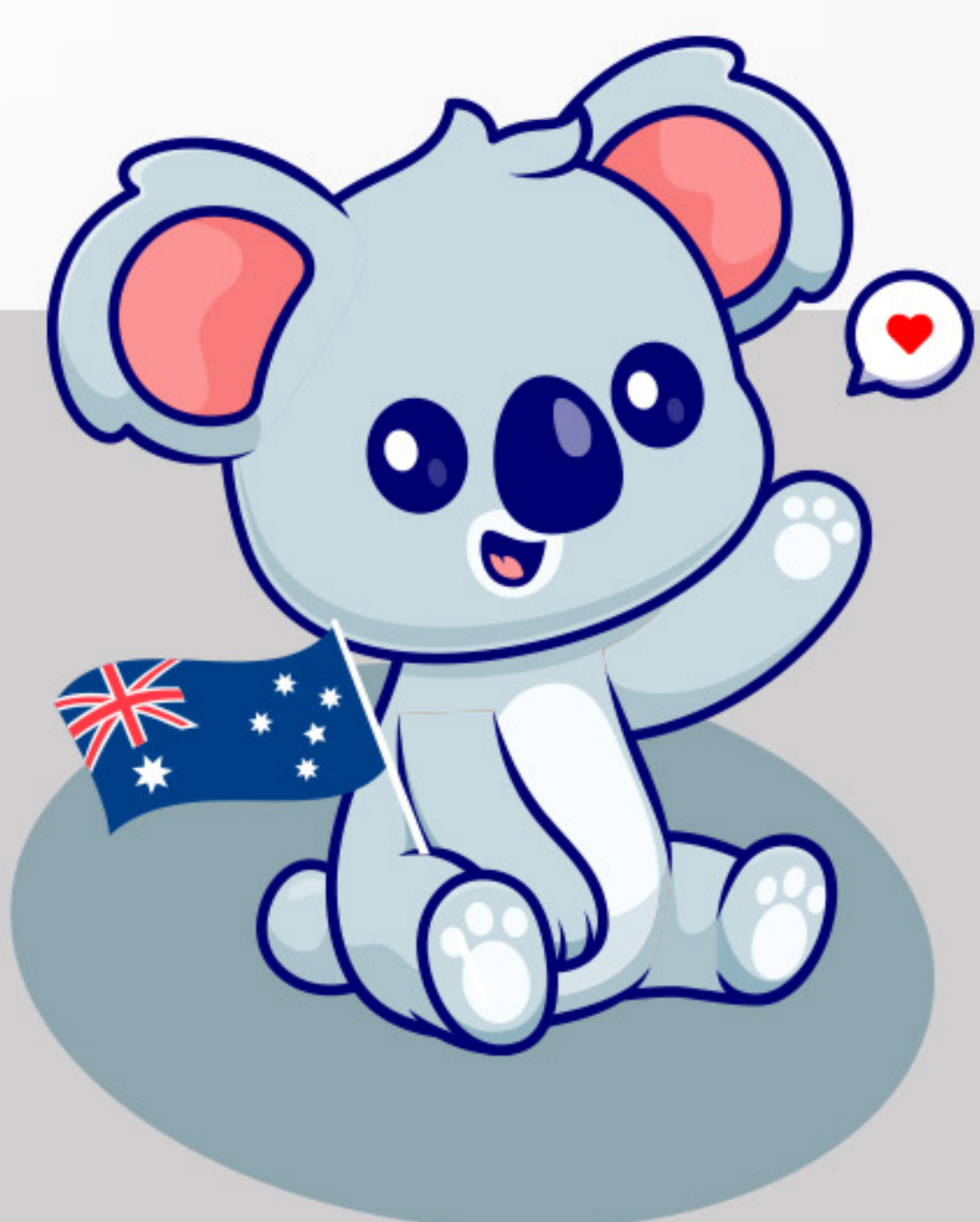
Australia stands out as a top destination for international students, offering world-class education and a lifestyle like no other. With its stunning natural beauty, vibrant cities, and welcoming multicultural society, it's a place where students can thrive academically and personally.

Whether you're looking to enhance your career prospects or embrace new experiences, Australia provides the perfect environment to succeed.



Australia is a land of endless exploration. From the world-famous Great Barrier Reef to the rugged Outback, every corner of the country offers something extraordinary. Relax on pristine beaches, immerse yourself in Indigenous culture, or enjoy the vibrant city life—it's all here. From its bustling cafes and world-class dining to its golden beaches and tranquil national parks, there's always something to discover.

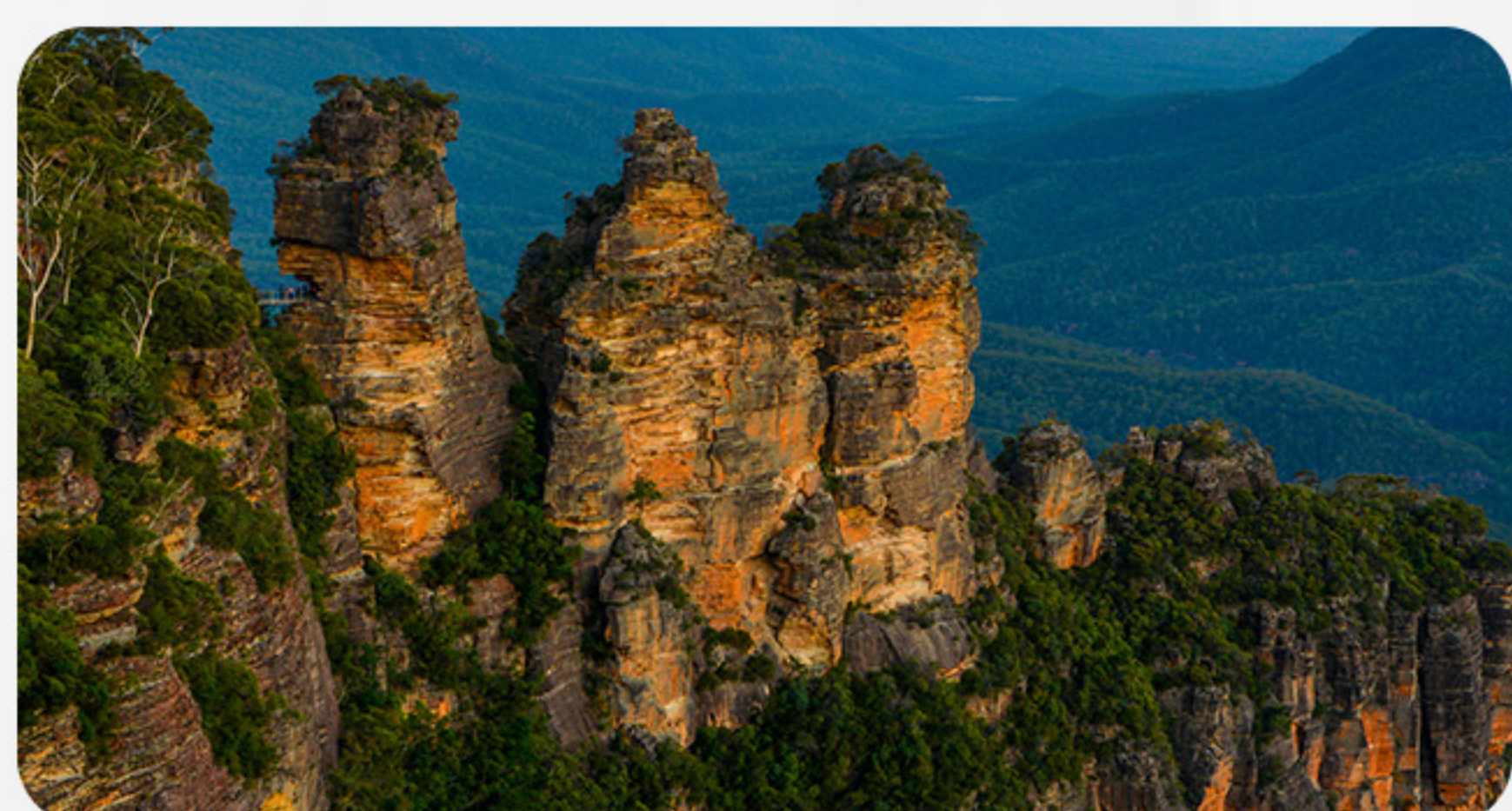
For students, Sydney offers a unique mix of urban excitement and outdoor adventures. Whether you're exploring the Blue Mountains, enjoying a coastal walk, or experiencing the city's vibrant festivals, Sydney makes every day memorable.



Life in Australia

Australia offers more than just exceptional education; it provides a lifestyle that supports your growth. As of 2025, international students need around AUD \$29,710 annually for living costs, in addition to tuition fees and insurance.

Student visa holders can work up to 48 hours per fortnight during study periods and unlimited hours during scheduled breaks. These work rights are a great way to supplement your income while experiencing Australia's professional environment. *(For more detailed information, visit the Study Australia website.)*





Our Courses

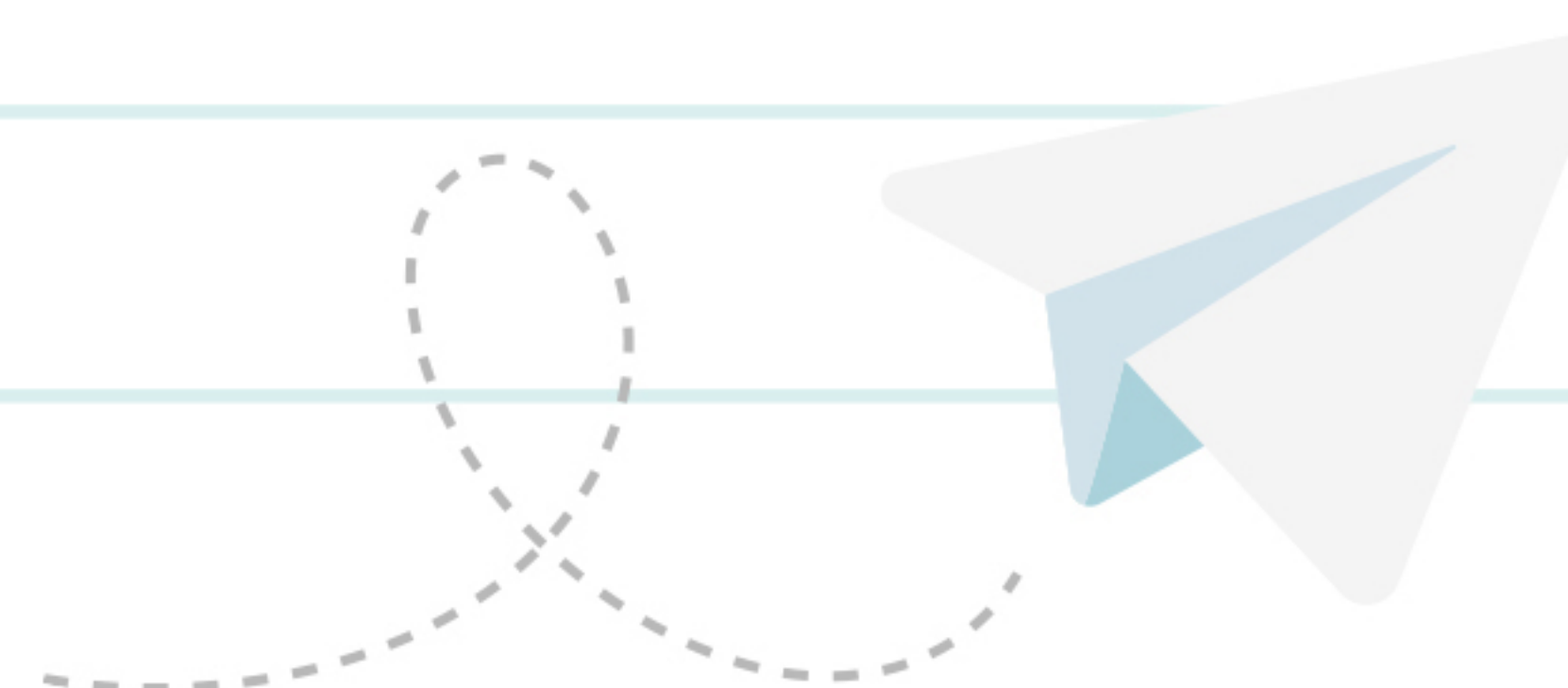


NEW ERA
INSTITUTE



New Era Institute is dedicated to excellence in education by providing:

A highly competent, innovative, and supportive training and assessor team; a strong student support team; equipped facility with current technology and a variety of quality vocational programs.



Graduate Diploma of Management (Learning)

- Duration: 1 year
- Study: 8 subjects
- Study Mode: Blended learning (online & classroom)
- Campus: Windsor, NSW
- Career Pathway:
 - Career Development Manager
 - Education Supervisor
 - Training & Development Professional
- Education Pathway: Further Higher Education (Master's degree or above)

Advanced Diploma of Information Technology (Specialisation in)

- Cyber Security
- Duration: 2 years
- Study: 16 subjects
- Study Mode: Blended learning (online & classroom)
- Campus: Windsor, NSW
- Career Pathway:
 - Career Development Manager
 - Education Supervisor
 - Training & Development Professional
- Education Pathway: Bachelor of Information Technology or other bachelor's degree or other Advanced Diploma qualifications



Package Courses

STUDY DURATION

2
Years



Certificate IV in Kitchen Management

- Duration: 78 weeks
- Study: 33 subjects
- Study Mode: Blended learning (online, classroom, and practical commercial kitchen sessions)
- Work Placement: 360 hours
- Campus: Windsor, (Regional NSW)
- Career Pathway:
 - Chef
 - Chef de Partie
- Education Pathway: Diploma of Hospitality Management or above

Diploma of Hospitality Management

- Duration: 26 weeks
- Study: 28 subjects
- Study Mode: Blended learning (online, classroom, and practical commercial kitchen sessions)
- Work Placement: 360 hours
- Campus: Windsor, (Regional NSW)
- Career Pathway:
 - Hospitality Manager
 - Motel Manager
 - Sous Chef
 - Chef Pâtissier
 - Restaurant Manager
- Education Pathway: Advanced Diploma of Hospitality Management or Bachelor's degree in Hospitality and Tourism

STUDY DURATION

3
Years



Certificate IV in Ageing Support

- Duration: 1 year
- Study: 18 subjects
- Study Mode: Blended learning (online and classroom)
- Work Placement: 160 hours
- Campus: Windsor, (Regional NSW)
- Career Pathway:
 - Aged or Disabled Carer
 - Community Program Coordinator
 - Residential Care Worker
 - Support Worker (Community Services)
 - Care Supervisor
 - Personal Care Worker
 - Personal Caregiver
 - Residential Care Officer
 - Care Team Leader
- Education Pathway: Diploma of Community Services or any other field

Diploma of Community Services

- Duration: 2 years
- Study: 20 subjects
- Study Mode: Blended learning (online and classroom)
- Work Placement: 400 hours
- Campus: Windsor, (Regional NSW)
- Career Pathway:
 - Assistant Community Services Worker
 - Community Work Coordinator
 - Community Care Manager
 - Care Team Leader
 - Welfare Support Worker
 - Community Worker
 - Community Services Coordinator
 - Case Coordinator (Community Services)
 - Community Program Coordinator
- Education Pathway: Advanced Diploma of Community Sector Management or higher education qualification in community services

Certificate III and Diploma of Early Childhood Education and Care



- Duration: 2 years
- Study: 17 subjects for Certificate III
15 subjects for Diploma
- Study Mode: Blended learning (online and classroom)
- Work Placement: 180 hours for Certificate III
288 hours for Diploma
- Campus: Windsor, (Regional NSW)
- Career Pathway:
 - Early Childhood Educator
 - Room Leader
 - Supervisor
 - Centre Manager
- Education Pathway: Bachelor's Degree in Early Childhood Education and Care

Study Duration: 2 years





BSB80120 Graduate Diploma of Management (Learning)

CRICOS CODE: 110569K



We're Here to Help You Get Started

Have questions or ready to begin your journey with *New Era Institute*?

Reach out to our friendly team:

+61 2 8964 6457
admissions@newerainstitute.edu.au



Course Duration

- **Duration:** 52 weeks (40 weeks' tuition and 12 weeks' breaks between terms)
- **Class Session:** 20 hours per week.

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development.

Individuals in these roles generate and evaluate complex ideas. They also initiate, design, and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

Study Pathway & Career Opportunities

Pathways into the Qualification:

There are no pre-requisite requirements for this course, but preferred pathways for students considering this qualification include:

- Individuals aspiring to build careers requiring business competencies.
- Individuals wanting to master the essential business skills to coordinate, organise, and allocate resources to meet organisational objectives.

Pathways from the Qualification:

After achieving this qualification, students may undertake further higher education (Master's degree or above).

Course Structure

The BSB80120 Graduate Diploma of Management (Learning) is a nationally recognised qualification.

The packaging rules consist of 8 units (3 core and 5 elective units) that are required for the award of this qualification.

Unit of Competency

Unit Code	Unit Title	Core / Elective
BSBHRM613	Contribute to the development of learning and development strategies	Core
BSBLDR811	Lead strategic transformation	Core
TAELED803	Implement improved learning practice	Core
BSBINS603	Initiate and lead applied research	Elective
BSBSTR801	Lead innovative thinking and practice	Elective
BSBFIN801	Lead financial strategy development	Elective
BSBOPS601	Develop and implement business plans	Elective
BSBLDR812	Develop and cultivate collaborative partnerships and relationships	Elective

Location

Classes are located at Windsor (Regional) campus.

Our campus address is 13 & 14/ 100 George Street, Windsor
NSW 2756, Australia

Entry Requirements

- Are over the age of 24 years old and above
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have completed a minimum of a diploma degree level or above
- Certified copies of Academic Transcripts and Certificates
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Assessment Methods

All units of may be assessed using a selection of tools, as mentioned below:

- Written Questions
- Theory Assessments
- Case Study/Project Work Practical Assessment (Simulated Environment)

Students will require a laptop to study, basic stationery, and a notebook according to their own study preferences.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the course. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the course.

Students who have successfully completed whole units of competency included in this course may apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Exit Point and Pathways

Students must complete all assessments for each unit of competency to be deemed competent in a unit. All 8 units must be completed to gain the full qualification.

Students who do not complete the full qualification may receive a Statement of Attainment.



ICT60220 Advanced Diploma of Information Technology

CRICOS CODE: 105147H

The Advanced Diploma of Information Technology is a nationally recognised qualification that will open doors across a range of exciting growth industries.

At New Era Institute, we offer the Advanced Diploma of Information Technology Specialising in Cyber Security.

The course stream is structured to reflect the requirements and responsibilities across a range of information and communication technology roles. The course will provide you with in-demand technical skills, including programming, cyber security, cloud computing, and business analysis.

Beyond that, it will also equip you with a range of business and people management skills that are vital for managing tech teams and leading complex projects.

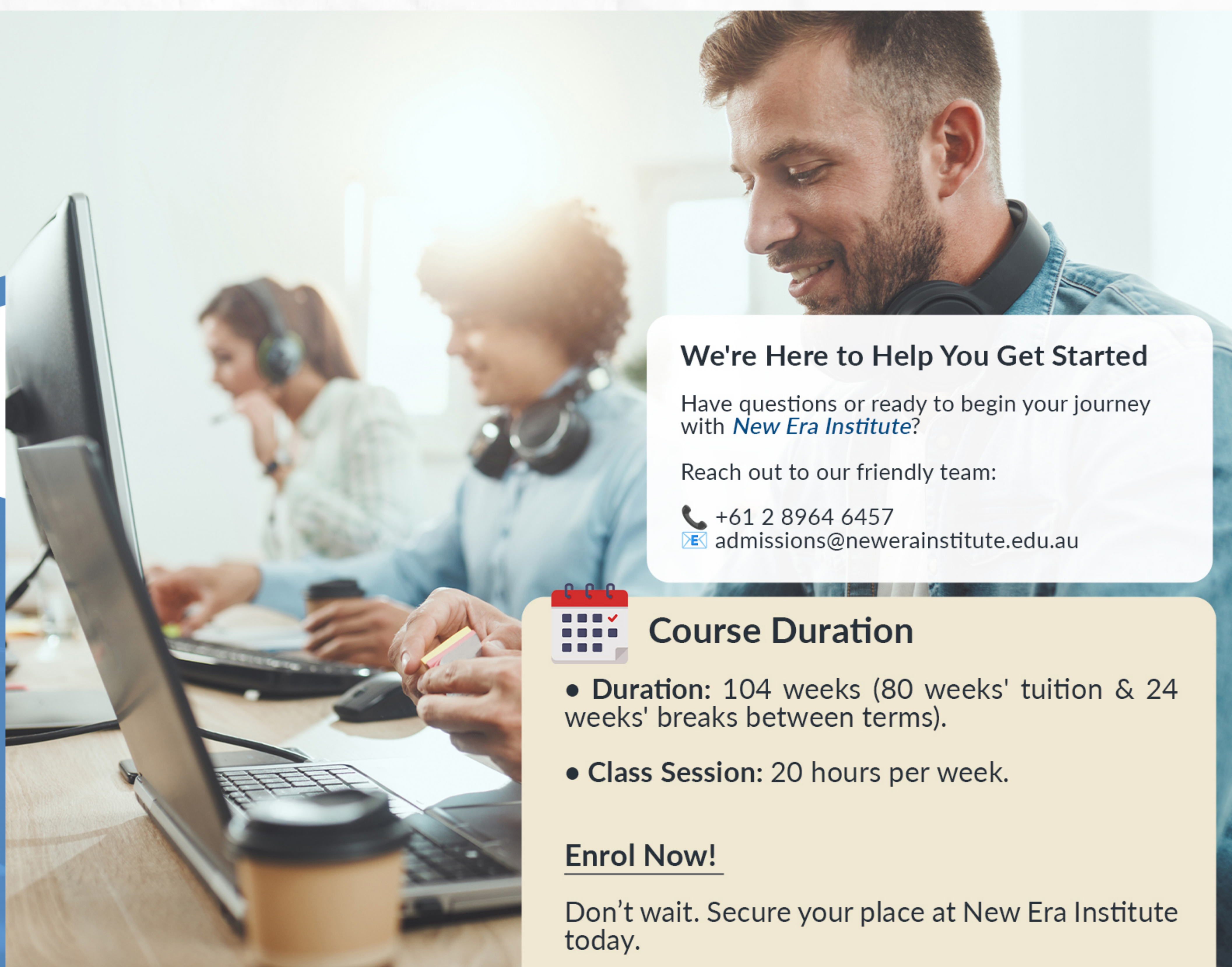
Study Pathway & Career Opportunities

After achieving this qualification, you may choose to undertake a Bachelor of Information Technology or another Bachelor Degree or other Advanced Diploma qualifications.

The Advanced Diploma will prepare you to carry out complex IT tasks within your specialist field and use your expertise to drive projects and direct business strategy.

The Advanced Diploma of Information Technology will help you develop a range of technical skills highly prized by employers across a range of industries. These include:

- Advanced data management, including data storage system design and management
- Cyber security, including designing and implementing security infrastructure and cyber security compliance



We're Here to Help You Get Started

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Reach out to our friendly team:

+61 2 8964 6457
admissions@newerainstitute.edu.au



Course Duration

- **Duration:** 104 weeks (80 weeks' tuition & 24 weeks' breaks between terms).
- **Class Session:** 20 hours per week.

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

- Web development and programming
- Systems development and analysis
- Managing teams and interacting with clients
- Critical thinking for complex problem solving
- Managing IP, ethics, and privacy
- Business analysis in an ICT environment

Our courses are delivered by experienced industry professionals with extensive real-world expertise.

Course Structure

The ICT60220 Advanced Diploma of Information Technology is a nationally recognised qualification.

At the time of enrolment, students are offered one specialisation: Cyber Security.

The packaging rules consist of 16 units (6 core units and 10 elective units).

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Location



Classes are located at Windsor (Regional) campus. Our campus address is 13 & 14/ 100 George Street, Windsor NSW 2756, Australia

Core Units

BSBCRT611	Apply critical thinking for complex problem solving
BSBTWK502	Manage team effectiveness
BSBXCS402	Promote workplace cyber security awareness and best practices
ICTICT608	Interact with clients on a business level
ICTICT618	Manage IP, ethics, and privacy in ICT environments
ICTSAD609	Plan and monitor business analysis activities in an ICT environment

Elective Units - Cyber Security

ICTCYS604	Implement best practices for identity management
ICTCYS606	Evaluate an organisation's compliance with relevant cyber security standards and law
ICTCYS608	Perform cyber security risk assessments
ICTCYS612	Design and implement virtualised cyber security infrastructure for organisations

Other General Electives

ICTICT523	Gather data to identify business requirements
ICTSAD508	Develop technical requirements for business solutions
ICTNWK546	Manage network security
ICTPRG535	Build advanced user interfaces
ICTPRG537	Implement security for applications
ICTNWK540	Design, build, and test network servers

Entry Requirements

- Are over the age of 18
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have successfully completed their Year 12 or equivalent in English Language
- Certified copies of Academic Transcripts and Certificates
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Assessment Methods

All units of competence may be assessed using a selection of tools, as mentioned below:

- Written Questions
- Theory Assessments
- Case Study/Project Work Practical Assessment (Simulated Environment)

Students will require a laptop to study, basic stationery, and a notebook according to their own study preferences.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

Exit Point and Pathways

Students must achieve satisfactory in all assessments for each unit of competency to be deemed competent in a unit. All units must be completed to gain the full qualification.

Students who do not complete the full qualification may receive a Statement of Attainment.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.



SIT40521

Certificate IV

in Kitchen

Management

CRICOS CODE: 109507A



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Reach out to our friendly team:

+61 2 8964 6457

admissions@newerainstitute.edu.au



Course Duration

The duration of the course is 78 weeks. There are 66 weeks of tuition and 12 weeks of term breaks. The course is designed to be delivered in 6 terms.

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

Get your Certificate IV in Kitchen Management from one of the best cookery schools in Sydney. New Era Institute's Kitchen Management courses will give you the professional qualification that reflects the role of chefs and cooks who have a supervisory or team-leading role in the kitchen.

The Certificate IV in Kitchen Management will provide you with the theoretical and practical knowledge and experience you need to work in commercial kitchen environments in restaurants, hotels, clubs, pubs, cafes, and coffee shops, or to run a small business in these sectors.

Units of Competency

The SIT40521 Certificate IV in Kitchen Management (CRICOS code 109507A) comprises 33 units of competency.

There are 27 core units and 6 elective units. New Era Institute has organised the units of competency into stages relating to kitchen operations, hospitality skills, and commercial cookery.

To be issued the qualification SIT40521 Certificate IV in Kitchen Management, a student must be assessed as competent in 33 units of competency and complete 360 hours of work placement.

Course Structure

Course Units	
SITXFSA005	Use hygienic practices for food safety
SITXFSA006	Participate in safe food handling practices
SITHCCC023*	Use food preparation equipment
SITXWHS006	Identify hazards, assess and control safety risks
SITXWHS007	Implement and monitor work health and safety practices
SITHCCC027*	Prepare dishes using basic methods of cookery
SITHCCC029*	Prepare stocks, sauces, and soups
SITHCCC028*	Prepare appetisers and salads
SITHCCC040*	Prepare and serve cheese
SITHCCC030*	Prepare vegetable, fruit, eggs, and farinaceous dishes
SITHCCC031*	Prepare vegetarian and vegan dishes
SITHCCC035*	Prepare poultry dishes
SITHCCC036*	Prepare meat dishes
SITHCCC037*	Prepare seafood dishes
SITHCCC041*	Produce cakes, pastries, and breads

SITPAT016*	Produce desserts
SITHCCC038*	Produce and serve food for buffets
SITHCCC032*	Produce cook-chill and cook-freeze foods
SITHCCC042*	Prepare food to meet special dietary requirements
SITXINV006*	Receive, store, and maintain stock
SITXINV007	Purchase goods
SITHCCC043*	Work effectively as a cook
SITHKOP010	Plan and cost recipes
SITHKOP015*	Design and cost menus
SITHKOP012*	Develop recipes for special dietary requirements
SITXMGTO04	Monitor work operations
SITHKOP013*	Plan cooking operations
SITXHRM009	Lead and manage people
SITXCOM010	Manage conflict
SITXHRM008	Roster staff
SITXFIN009	Manage finances within a budget
SITXFSA008*	Develop and implement a food safety program
SITXCCS015	Enhance customer service experiences

WORK PLACEMENT

Course Delivery and Assessment

The Certificate IV in Kitchen Management is timetabled over 6 terms.

The course is delivered in a blended format with a scheduled 20 hours per week (face-to-face in the classroom and simulated commercial kitchen).

The Certificate IV in Kitchen Management includes a work placement component consisting of 360 hours in a commercial kitchen, working as a cook and planning cooking operations.

Location

Classrooms are located at Windsor campus – address: 13 & 14/100 George Street, Windsor NSW 2756.

Commercial Kitchen for practical sessions is located at Suite 203, level 2/ 118 Church Street, Parramatta NSW 2150.

Assessment Methods

The assessment is conducted using a combination of realistic workplace tasks, projects, knowledge tests, observations, logbooks, and feedback from supervisors (third-party reports).

Work Placement

Students in the Certificate IV in Kitchen Management are required to do practical work placement within a commercial kitchen. New Era Institute has a network of workplaces that will take students for their placement.

The work placement is completed in a block mode period during the course. At stage 6, you work as a cook for 48 complete food service periods covering breakfast, lunch, and dinner, and you plan cooking operations for 12 food service periods.

Resource Requirements

Dress Code

- Classroom sessions: Students are required to present in neat, casual attire.
- Practical Kitchen sessions: There are uniform requirements for practical classes. Students must wear their chef uniform, including safety shoes, when attending the practical kitchen sessions. Clean, neat presentation is required.

Entry Requirements

- Are over the age of 18
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have successfully completed their Year 12 or equivalent in English Language
- Certified copies of Academic Transcripts and Certificates
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Uniform Starter Kit

A uniform kit is provided to each student. Additional uniforms can be purchased by students at their own cost.

Chefs Starter Toolkit

A starter toolkit is provided to each student. Additional or replacement tools can be purchased by students at their own cost. There is a one-off fee for the Uniform Starter Kit and Chefs Starter Toolkit.

At orientation, students will be provided with their uniform and starter toolkit and get more details on where to purchase uniforms and tools of the trade to build their kits or replace equipment.

Classroom Resources

[New Era Institute](#) has computer rooms set up for students to access Certificate IV in Kitchen Management resources during face-to-face sessions and other study times.

Students may bring portable electronic devices to classroom sessions, such as small laptops or tablets.

Career opportunities include:

- Chef – small restaurant or cafe.
- Chef de Partie – a station chef or line cook who is in charge of a particular area of production in the kitchen.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at [New Era Institute](#).

Exit Point and Pathways

Students must complete all assessments for each unit of competency to be deemed competent in a unit. All 33 units, including the work placement, must be completed to gain the full qualification.

After achieving the **SIT40521 Certificate IV in Kitchen Management**, students can progress to the **SIT50422 Diploma of Hospitality Management**.

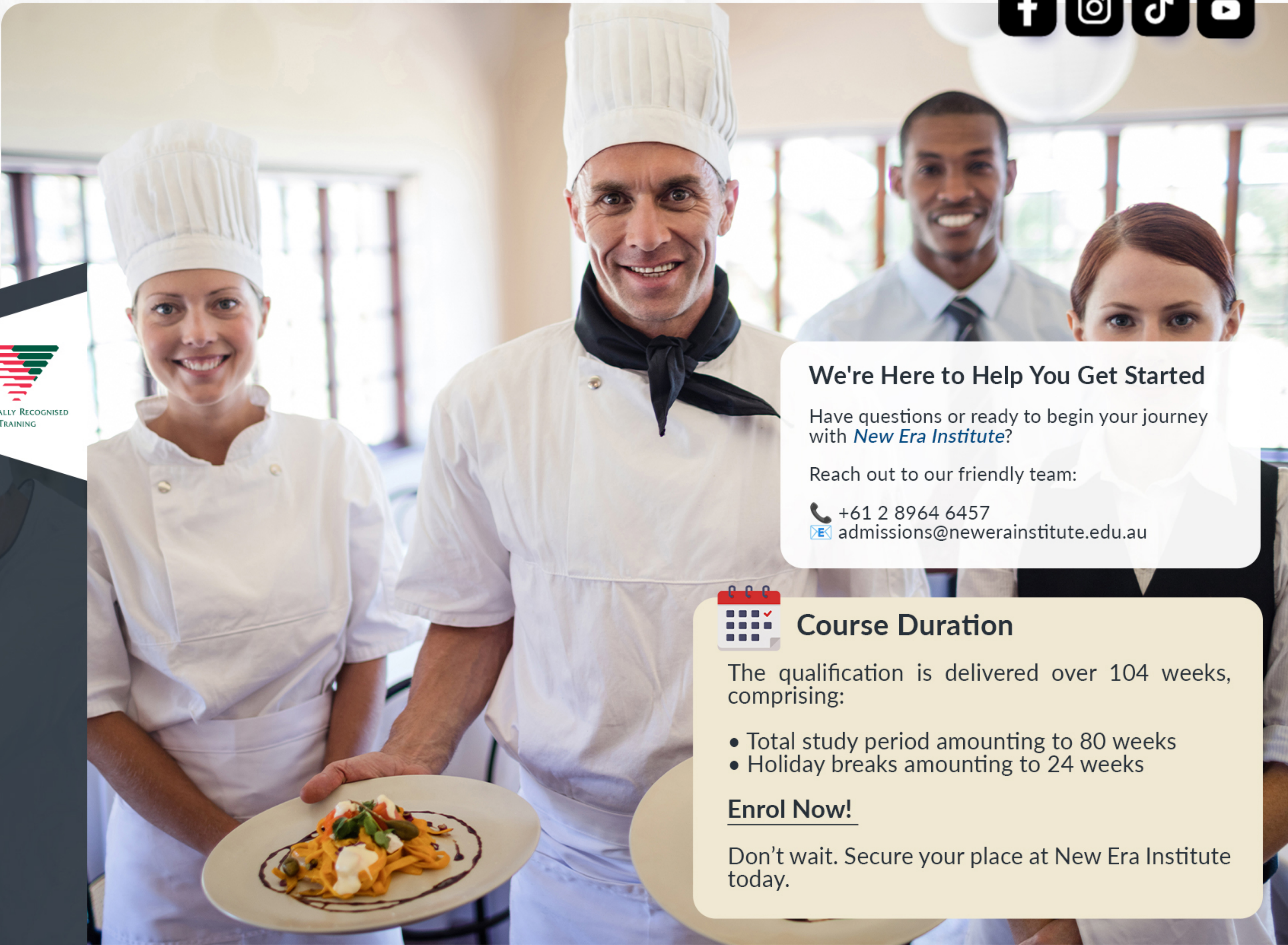
Students who do not complete the full qualification may receive a Statement of Attainment.



SIT50422

Diploma of Hospitality Management

CRICOS CODE: 111453C



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+61 2 8964 6457

admissions@newerainstitute.edu.au



Course Duration

The qualification is delivered over 104 weeks, comprising:

- Total study period amounting to 80 weeks
- Holiday breaks amounting to 24 weeks

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

Get your Diploma of Hospitality Management from one of the best cookery schools in Sydney. New Era Institute’s Diploma of Hospitality Management course will give you the professional qualification that reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of the industry to coordinate hospitality operations.

The Diploma of Hospitality Management qualification provides a pathway to work in any hospitality industry sector as a departmental or small business manager. The diversity of employers includes restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops. This qualification allows for multi-skilling and acquiring targeted skills in accommodation services, cookery, food and beverage, and gaming.

Units of Competency

The SIT50422 Diploma of Hospitality Management (CRICOS code 104591G) comprises 28 units of competency.

There are 11 core units and 17 elective units. New Era Institute has organized the delivery of these units of competency in 8 terms.

To be issued the qualification SIT50422 Diploma of Hospitality Management, a student must be assessed as competent in all 28 units of competency and complete the 360 hours work placements of SITHCCC043 Work effectively as a cook.

Course Structure

Course Units	
SITXFSA005	Use hygienic practices for food safety
SITXWHS007	Implement and monitor work health and safety practices
SITHCCC027	Prepare dishes using basic methods of cookery
SITHCCC023	Use food preparation equipment
SITHCCC028	Prepare appetisers and salads
SITHCCC029	Prepare stocks, sauces, and soups
SITHCCC030	Prepare vegetable, fruit, eggs, and farinaceous dishes
SITHCCC031	Prepare vegetarian and vegan dishes
SITHCCC035	Prepare poultry dishes
SITHCCC036	Prepare meat dishes
SITHCCC037	Prepare seafood dishes
SITHCCC038	Produce and serve food for buffets
SITHCCC040	Prepare and serve cheese
SITXCCS015	Enhance customer service experiences
SITXCCS016	Develop and manage quality customer service practices
SITXCOM010	Manage conflict
SITXFIN009	Manage finances within a budget
SITXFIN010	Prepare and monitor budgets
SITXGLC002	Identify and manage legal risks and comply with law
SITXHRM009	Lead and manage people
SITXMGT004	Monitor work operations
SITXMGT005	Establish and conduct business relationships
SITXHRM008	Roster staff
SITXFSA008	Develop and implement a food safety program
SITHKOP013	Plan cooking operations
SITXFSA006	Participate in safe food handling practices
SITXCRI003	Respond to a customer in crisis
SITHCCC043*	Work effectively as a cook Work Placement 360 hours

WORK PLACEMENT

Course Delivery and Assessment

The Diploma of Hospitality Management is delivered over 8 terms.

The course is timetabled in a blended delivery for a minimum of 20 hours per week.

It is delivered in a blended learning mode (face-to-face in the classroom, practical sessions in a commercial kitchen, and work placement).

The Diploma of Hospitality Management includes a work placement component that consists of 360 hours of SITHCCC043 Work effectively as a cook in a commercial kitchen.

Location

Classrooms are located at Windsor campus – address: 13 & 14/100 George Street, Windsor NSW 2756.

Commercial Kitchen for practical sessions is located at Suite 203, level 2/ 118 Church Street, Parramatta NSW 2150.

Work Placement

Students in the Diploma of Hospitality Management are required to do practical work placement within a commercial kitchen. New Era Institute has a network of workplaces that will take students for their placement.

Work-Based Training (WBT) has been implemented at New Era Institute as part of SIT50422 Diploma of Hospitality Management, for the delivery of the unit SITHCCC043 Work effectively as a cook (360 hours to complete 48 service periods).

Students who already have work in a suitable commercial cooking environment will be able to use evidence gained from their work to meet the requirements of SITHCCC043 Work effectively as a cook.

Entry Requirements

- Are over the age of 18
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have successfully completed their Year 12 or equivalent in English Language
- Certified copies of Academic Transcripts and Certificates
- Physically fit to complete mandatory work placement hours
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Practical Kitchen Sessions

There are uniform requirements for practical classes. Students must wear their chef uniform, including safety shoes, when attending the practical kitchen sessions. Clean, neat presentation is required.

A uniform starter kit and Chefs starter toolkit are provided to each student. Chef uniform is provided by New Era Institute as part of the material fee of the course.

At orientation, students will be provided with their uniform and starter toolkit and get more details on where to purchase uniforms and tools of the trade to build their kits or replace equipment.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Exit Point and Pathways

Students must complete all assessments for each unit of competency to be deemed competent in a unit. All 28 units, including the work placement, must be completed to achieve competency in the SIT50422 Diploma of Hospitality Management.

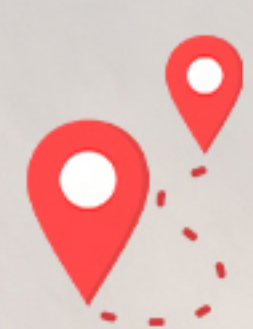
Students who do not complete the full qualification may receive a Statement of Attainment.

Students who completed the SIT50422 Diploma of Hospitality Management may seek other courses such as the Advanced Diploma of Hospitality Management or higher education programs.

Delivery Method

20 hours per week of blended (classroom + online), 160 hours of Work Placement hours and each week of the course has approximately 5 hours (minimum) of self-study time per week.

Location



Classes are located at Windsor (Regional) campus. Our campus address is 13 & 14/ 100 George Street, Windsor NSW 2756, Australia

Our facilities include spacious classrooms with data projectors and whiteboards, a simulated aged care facility and private study space with computers and free WiFi connection.

Classroom Training

The course will be delivered in the classroom for theory-based learning giving students the opportunity to share ideas, discuss and explore core concepts and the practice skills before applying them in their work placement.

Training will be delivered 20 hours per week.

Work Placement Arrangements

Students are required to complete 160 hours (8 weeks) of work placement. Placements will be in an aged care facility. **New Era Institute (NEI)** has agreements with workplaces to provide suitable placements for students. Students are encouraged to look for their Workplace facilities to complete their practicals.

Students who need help may contact student support.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Assessment Arrangements

Assessment will be conducted individually. Access to the e-Learning portal will be given to students to assist them in their learning journey.

There are a variety of assessment methods used for this qualification including:

- Written questions and tests
- Practical demonstrations
- Role play/simulation
- Case studies
- Logbook and Third-Party Reports

Students are required to have their own reliable electronic devices (e.g. iPad, laptop, notebook or desktop computer) with MS Office package installed and internet connection to study and complete this course. Students who need help and more information may contact student support.

Computer lab is accessible during business hours to all students with a free Wi-Fi at **New Era Institute** campus.

Entry Requirements

- Are over the age of 18
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have successfully completed their Year 12 or equivalent in English Language
- Certified copies of Academic Transcripts and Certificates
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Additional Requirements (Work Placement)

- Possess a Police check
- Have a reasonable level of fitness to complete manual and physically demanding tasks, such as bending, lifting, and standing for long periods of time.
- Updated Vaccination/Immunisation Records
- Working with Children Check

Education Pathway

Students who complete this course may wish to continue their education into courses such as Diploma of Community Services or any other higher courses.

Exit Point

Students who did not complete this course may receive an academic record (Statement of Attainment SOA).

Location



Classes are located at Windsor (Regional) campus. Our campus address is 13 & 14/ 100 George Street, Windsor NSW 2756, Australia

Our facilities include spacious classrooms with data projectors and whiteboards, a simulated aged care / community services facility and private study space with computers and free WiFi connection.

Delivery Method

This qualification is delivered over 104 weeks, including 80 weeks of training and assessment and 400 hours of work placement spread over 8 terms and 24 weeks of holidays.

Face to Face class sessions are conducted for 20 hours per week.

Work Placement Arrangements

Students are required to complete 400 hours of work placement. Placements will be in a community services facility. **New Era Institute (NEI)** has agreements with workplaces to provide suitable placements for students. Students are encouraged to look for their workplace facility to complete their practicals.

Students who need help may contact student support.

Assessment Arrangements

Assessment will be conducted individually. Access to the e-Learning portal (Moodle) will be given to students to assist them in their learning journey.

There are a variety of assessment methods used for this qualification including:

- Written questions and tests
- Practical demonstrations
- Role play/simulation
- Case studies
- Logbook and Third-Party Reports

Students are required to have their own reliable electronic devices (e.g. iPad, laptop, notebook or desktop computer) with MS Office package installed and internet connection to study and complete this course. Students who need help and more information may contact student support.

Computer lab is accessible during business hours to all students with a free Wi-Fi at New Era Institute campus.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Entry Requirements

- Are over the age of 18
- A valid IELTS score of 6.0 or equivalent
- A valid passport
- Have successfully completed their Year 12 or equivalent in English Language
- Certified copies of Academic Transcripts and Certificates
- Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Additional Requirements (Work Placement)

- Possess a Police check
- Have a reasonable level of fitness to complete manual and physically demanding tasks, such as bending, lifting, and standing for long periods of time.
- Updated Vaccination/Immunisation Records
- Working with Children Check

Exit Point

Students who did not complete this course may receive an academic record (Statement of Attainment SOA).



CHC30125 Certificate III in Early Childhood Education and Care

CRICOS CODE: 119626M

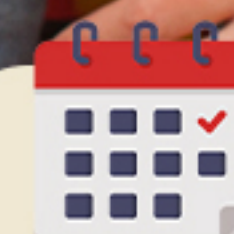


We're Here to Help You Get Started

Have questions or ready to begin your journey with *New Era Institute*?

Reach out to our friendly team:

+61 2 8964 6457
admissions@newerainstitute.edu.au



Course Duration

52 weeks comprising of 40 scheduled tuition weeks (including 9 weeks of work placement) and 12 weeks of holidays.

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

Packaging Rules

Total number of units = 17

- 15 Core units
- 2 Elective units

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

To achieve this qualification at New Era Institute, students must complete a total of 180 hours of work in a regulated children's education and care service in Australia as detailed in the Assessment Requirements of units of competency.

More information can be found at <https://training.gov.au/training/details/CHC30125/qualdetails>

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: www.acecqa.gov.au

Career Pathways

Successful completion of the CHC30125 Certificate III in Early Childhood Education and Care can lead to a range of potential career opportunities including Early Childhood Educator, Childhood Educator Assistant, Outside School Hours Aide and Preschool Assistant.

Entry Requirements

There are no entry requirements for this qualification.

Prerequisites

There are no prerequisites for this qualification.

Core Units	
CHCECE030	Support inclusion and diversity
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHCECE033	Develop positive and respectful relationships with children
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
CHCPRT025	Identify and report children and young people at risk
HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
Elective Units	
CHCDIV001	Work with diverse people
CHCPRP003	Reflect on and improve own professional practice

Delivery Method

20 hours per week of classroom-based learning, 180 hours of Work Placement hours, and each week of the course has approximately 10 hours of self-study time.

More details about the course structure and work placement can be found on our website www.newerainstitute.edu.au – see Courses.

Location



Classes are located at Windsor (Regional) campus. Our campus address is 13 & 14/ 100 George Street, Windsor NSW 2756, Australia

Our facilities include classrooms with data projectors and whiteboards, a simulated childcare facility with cots, high chairs, children's play area, changing table, and dolls, private study space and free Wi-fi connection.

All practical placement is conducted in approved placement facilities.

Classroom Training

The course will be delivered in the classroom for theory-based learning, giving students the opportunity to share ideas, discuss and explore core concepts and the practice skills before applying them in their work placement.

Training will be delivered over 20 hours per week.

Work Placement Arrangements

Students are required to complete 180 hours of work placement. Placements will be in an accredited childcare facility. **New Era Institute (NEI)** has agreements with workplaces to provide suitable placements for students. Students are encouraged to look for their childcare centres to complete their practical.

Fees and Charges

Discover the latest tuition fees, flexible payment plans, and special offers available at **New Era Institute**.

Training & Assessment

Assessment will be conducted individually. Access to the e-Learning portal will be given to students to assist them in their learning journey. You will be provided with a Student Assessment Booklet for each unit of competency.

There are a variety of assessment methods used for this qualification including:

- Written questions and tests
- Practical demonstrations
- Direct Observation
- Case studies
- Projects
- Logbook and Third-Party Reports

Students are required to have their own reliable electronic devices (e.g. iPad, laptop, notebook or desktop computer) with MS Office package installed and internet connection to study.

Computer lab is accessible during business hours to all students with a free Wi-Fi.

Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

For International Students:

When RPL/credit transfer is approved, the student's Confirmation of Enrolment (COE) will be adjusted to reflect any reduction in the period of study the student is enrolled in. The study load will remain the scheduled 20 hours per week as per the student visa requirements.

Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Education Pathway

Students who complete this course may wish to continue their education into courses such as Diploma of Early Childhood Education and Care.

Entry Requirements

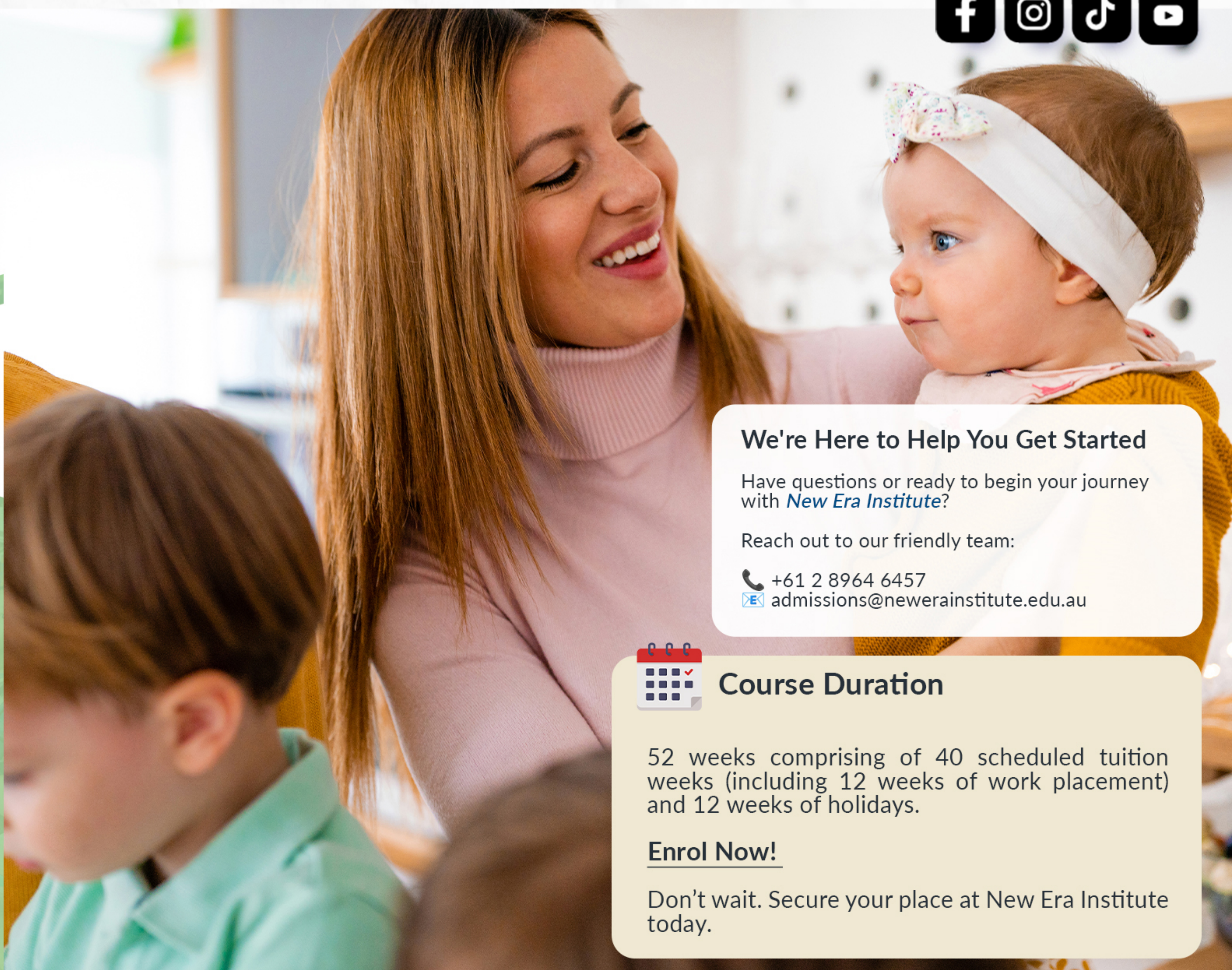
- Are over the age of 18
 - A valid IELTS score of 6.0 or equivalent
 - A valid passport
 - Have successfully completed their Year 12 or equivalent in English Language
 - Certified copies of Academic Transcripts and Certificates
 - Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Additional Requirements (Work Placement)

- Possess a Police check
- Have a reasonable level of fitness to complete manual and physically demanding tasks, such as bending, lifting, and standing for long periods of time.
- Updated Vaccination/Immunisation Records
- Working with Children Check

Exit Point

Students who did not complete this course may receive an academic record (Statement of Attainment SOA).



CHC50125 Diploma of Early Childhood Education and Care

CRICOS CODE: 118617J

We're Here to Help You Get Started

Have questions or ready to begin your journey with *New Era Institute*?

Reach out to our friendly team:

+61 2 8964 6457
admissions@newerainstitute.edu.au



Course Duration

52 weeks comprising of 40 scheduled tuition weeks (including 12 weeks of work placement) and 12 weeks of holidays.

Enrol Now!

Don't wait. Secure your place at New Era Institute today.

Packaging Rules

Total number of units = 15

- 12 Core units
- 3 Elective units

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations. They use specialised knowledge and analyse and apply theoretical concepts to diverse work situations. They may have responsibility for supervision of volunteers or other educators.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

To achieve this qualification at **New Era Institute (NEI)**, students are required to complete a total of 288 hours of work in a regulated children's education and care service in Australia as detailed in the Assessment Requirements of units of competency.

More information can be found at:

<https://training.gov.au/training/details/CHC50125/qualdetails>

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: www.acecqa.gov.au

Career Pathways

Successful completion of the CHC50125 Diploma of Early Childhood Education and Care can lead to a range of potential career opportunities including Early Childhood Educator, Room leader, Nominated supervisor/Second in charge and Service Director/Centre Director.

Prerequisites

Entry to this qualification is open to individuals who: Hold a CHC30121 Certificate III in Early Childhood Education and Care or CHC30113 Certificate III in Early Childhood Education and Care.

Core Units	
BSBTWK502	Manage team effectiveness
CHCECE041	Maintain a safe and healthy environment for children
CHCECE042	Foster holistic early childhood learning, development and wellbeing
CHCECE043	Nurture creativity in children
CHCECE044	Facilitate compliance in a children's education & care service
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE049	Embed environmental responsibility in service operations
CHCECE050	Work in partnership with children's families
CHCPRP003	Reflect on and improve own professional practice
Elective Units	
BSBPEF502	Develop and use emotional intelligence
CHCDIV003	Manage and promote diversity
CHCMGT003	Lead the work team

Entry Requirements

Entry to this qualification is open to individuals who:

- Hold a CHC30121 Certificate III in Early Childhood Education and Care or
- CHC30113 Certificate III in Early Childhood Education and Care.

Location



Classes are located at Windsor (Regional) campus. Our campus address is 13 & 14/ 100 George Street, Windsor NSW 2756, Australia

Our facilities include classrooms with data projectors and whiteboards, a simulated childcare facility with cots, high chairs, children's play area, changing table, and dolls, private study space and free Wi-fi connection. All practical placement is conducted in approved placement facilities.

Delivery Method

20 hours per week of classroom-based learning, 288 hours of Work Placement hours, and each week of the course has approximately 10 hours of self-study time.

Classroom Training

The course will be delivered in the classroom for theory-based learning, giving students the opportunity to share ideas, discuss and explore core concepts and the practice skills before applying them in their work placement.

Training will be delivered over 20 hours per week.

Work Placement Arrangements

Students are required to complete 288 hours of work placement in approved Childcare centres. **New Era Institute (NEI)** has agreements with workplaces to provide suitable placements for students. Students are encouraged to look for their childcare centres to complete their practical.

Training & Assessment

Assessment will be conducted individually. Access to the e-Learning portal will be given to students to assist them in their learning journey. You will be provided with a Student Assessment Booklet for each unit of competency.

There are a variety of assessment methods used for this qualification including:

- Written questions and tests
- Practical demonstrations
- Direct Observation
- Case studies
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- Logbook and Third-Party Reports

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Fees and Charges

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Credit Transfer/Recognition of Prior Learning (RPL)

Students can apply for course credit upon enrolment into the course. All students are provided with the opportunity to have their prior learning and experience assessed against current standards and gain recognition for this (Recognition of Prior Learning – RPL).

Students who have successfully completed whole units of competency included in this course can apply for credit. Students included in this course can apply for Credit. Students who are granted RPL and/or Credit will have their course delivery and assessment schedule altered and may also be eligible for reduced fees.

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Please refer to the International Student Handbook for more information on Recognition of Prior Learning and Credit Transfer. You may contact the admission department to find out how to apply via the contact us page.

Entry Requirements

- Are over the age of 18
 - A valid IELTS score of 6.0 or equivalent
 - A valid passport
 - Have successfully completed their Year 12 or equivalent in English Language
 - Certified copies of Academic Transcripts and Certificates
 - Meet the Student Visa (Sub-class 500) requirements
- New Era Institute conducts Language, Literacy and Numeracy test and Digital Literacy assessment test prior to issuing the letter of offer.

Additional Requirements (Work Placement)

- Possess a Police check
- Have a reasonable level of fitness to complete manual and physically demanding tasks, such as bending, lifting, and standing for long periods of time.
- Updated Vaccination/Immunisation Records
- Working with Children Check

Education Pathway

Students who complete this course may wish to continue their education into courses such as Bachelors of Early Education (Early Childhood).

Exit Point

Students who did not complete this course may receive an academic record (Statement of Attainment SOA).



NEW ERA
INSTITUTE

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